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Technology update: e-guidance, digital footprints & feeding the web

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Technology Update

E-Guidance, Digital Footprints & Feeding the Web

Judith Baines, Careers Adviser
Matt Lingard, Learning Technologist
London School of Economics



Careers
Service



Topics

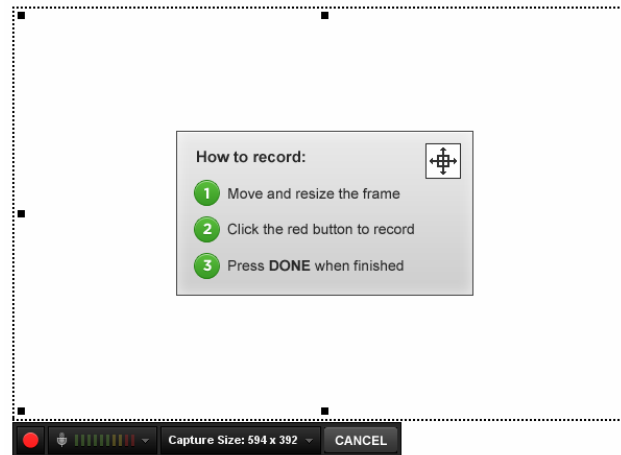
- ☐ E-Guidance
 - ☐ Digital Footprints
 - ☐ Feeding the Web
 - ☐ Tools for Interview Practice
-

Two Quick Demos

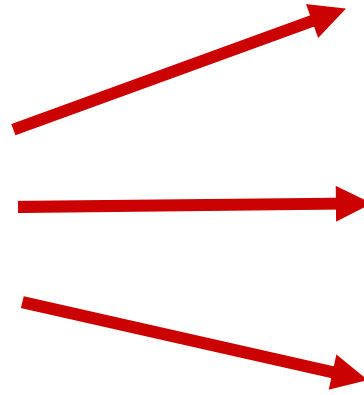
□ A text



□ A Screencast




Where did that text go?



?

E-Guidance: Beyond Email



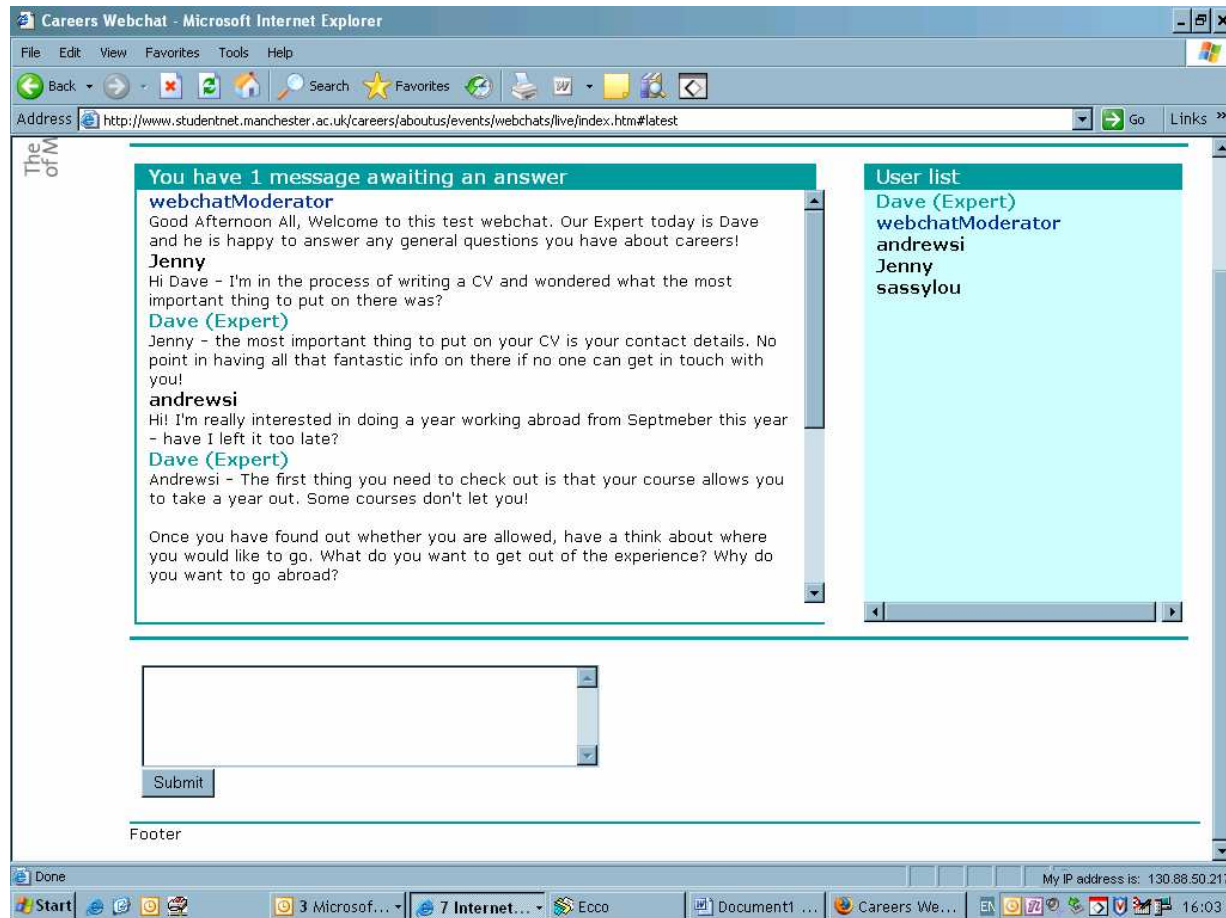
Careers Service
University of Salford Careers Service

Email Careers Advice from the University of Salford Careers Service

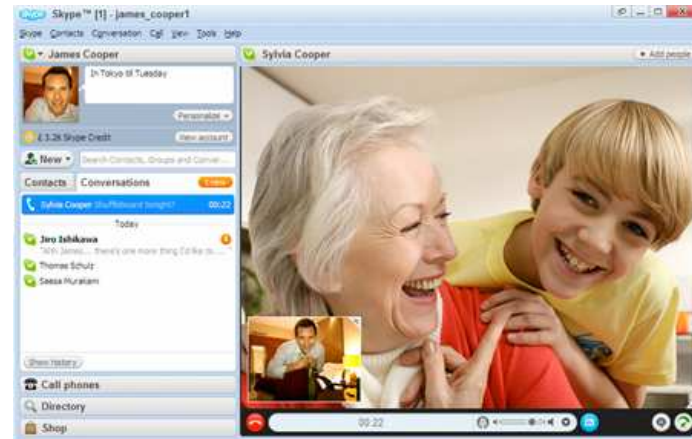
Your email address	<input type="text"/>
Re-type email address	<input type="text"/>
Full name	<input type="text"/>
Subject of email	choose from list <input type="button" value="v"/>
Subject/area of study	choose from list <input type="button" value="v"/>
Course of Study	<input type="text"/>
Where are you currently based? (give town name)	<input type="text"/>
Are you a current student or graduate of the University of Salford?	<input type="text"/>



Web Chat



Web Conferencing Tools



E-guidance: using audio feedback

Evidence of benefits to students

□ “Sounds Good”



1200 students

90% prefer audio to traditional feedback

‘personal’ aspect particularly valued

- More and better feedback
- Less ambiguity
- Meaning beyond the words
- Empathy

□ Similar results from other studies:



Why did I consider it?

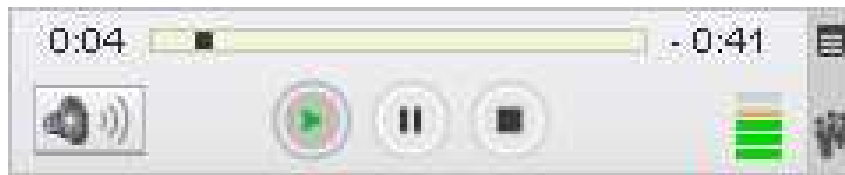
- Departmental work – flexibility
 - English for Career Success
 - Timetabling issues
 - Room space problems
 - Focus on oral and listening skills
-

Recording

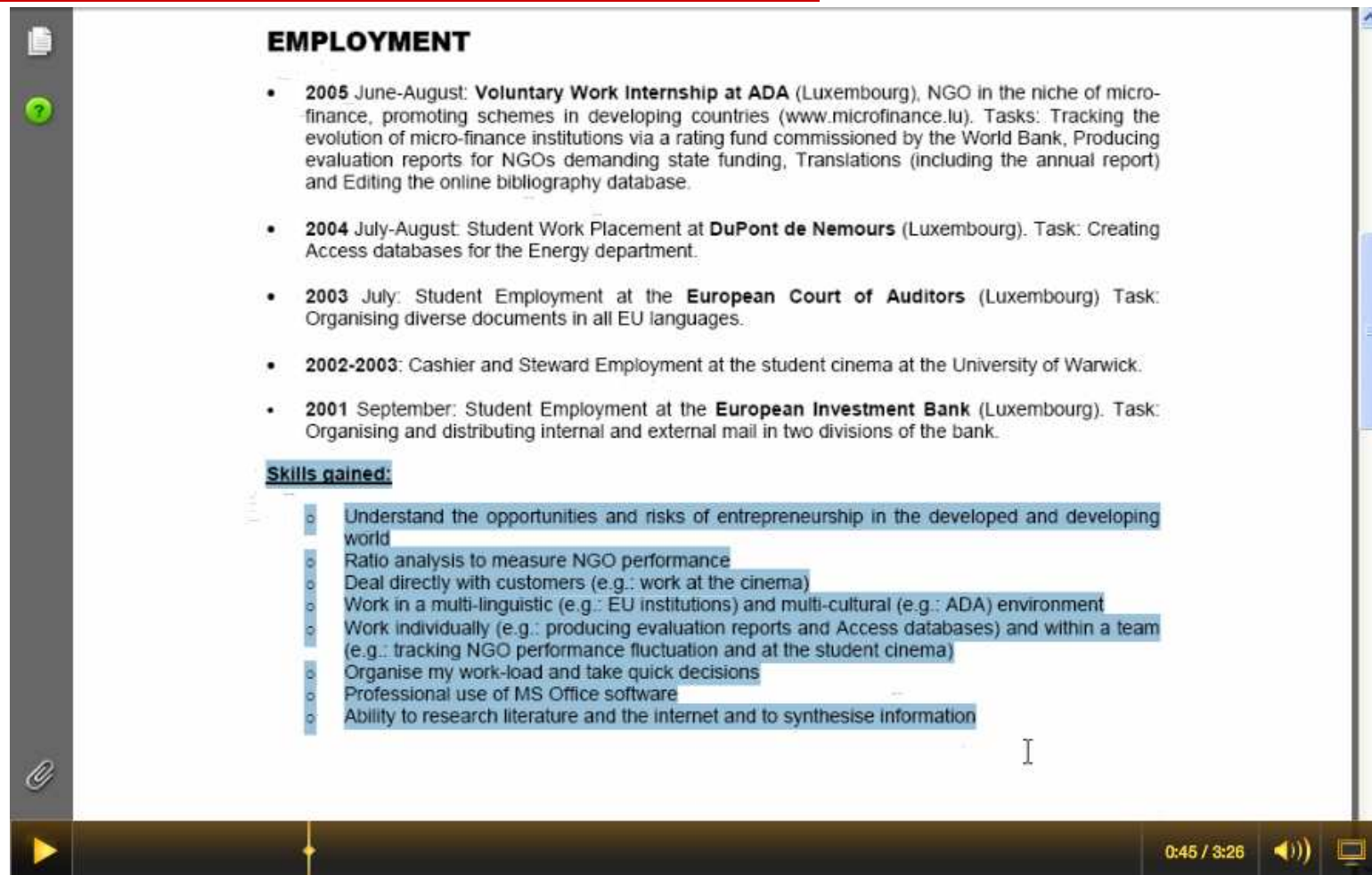
- ❑ **Audio only:** read through printed CV putting a note here and there as a prompt; recorded feedback
 - ❑ **Audio plus word document:** annotated the word document and then recorded feedback, sending both
 - ❑ **Screen capture:** recorded both the screen and audio using Jing.
-

Delivering

- ☐ Virtual learning environment (VLE)
 - Moodle
- ☐ Email
- ☐ Hosted



Screencasting



EMPLOYMENT

- **2005** June-August: **Voluntary Work Internship at ADA** (Luxembourg), NGO in the niche of micro-finance, promoting schemes in developing countries (www.microfinance.lu). Tasks: Tracking the evolution of micro-finance institutions via a rating fund commissioned by the World Bank, Producing evaluation reports for NGOs demanding state funding, Translations (including the annual report) and Editing the online bibliography database.
- **2004** July-August: Student Work Placement at **DuPont de Nemours** (Luxembourg). Task: Creating Access databases for the Energy department.
- **2003** July: Student Employment at the **European Court of Auditors** (Luxembourg) Task: Organising diverse documents in all EU languages.
- **2002-2003**: Cashier and Steward Employment at the student cinema at the University of Warwick.
- **2001** September: Student Employment at the **European Investment Bank** (Luxembourg). Task: Organising and distributing internal and external mail in two divisions of the bank.

Skills gained:

- o Understand the opportunities and risks of entrepreneurship in the developed and developing world
- o Ratio analysis to measure NGO performance
- o Deal directly with customers (e.g.: work at the cinema)
- o Work in a multi-linguistic (e.g.: EU institutions) and multi-cultural (e.g.: ADA) environment
- o Work individually (e.g.: producing evaluation reports and Access databases) and within a team (e.g.: tracking NGO performance fluctuation and at the student cinema)
- o Organise my work-load and take quick decisions
- o Professional use of MS Office software
- o Ability to research literature and the Internet and to synthesise information

0:45 / 3:26

How did I find it?

- ☐ Less ambiguity about the meaning of words; could emphasise points of importance
 - ☐ More time spent on explaining a concept
 - ☐ More time acknowledging the well written sections giving more balanced feedback
 - ☐ Could say more than could have written in the equivalent time
-

What do the students think?

- ❑ I absolutely loved how this audio feedback works :=) This is great because now I can listen to it several times and make corrections accordingly.
 - ❑ The audio recording was great ... good for people who cannot attend the career meetings in person.
 - ❑ Received your audio files successfully and found them both to be particularly useful
 - ❑ Thank you very, very much for your great feedback, the effort and this course!
-

Drawbacks

- ❑ Finding quiet space to record feedback
 - ❑ File sizes of the recordings can be a challenge
 - ❑ “One setback might be that students cannot ask question, however, your critique was brief and clear, and I had no problem with that.”
 - ❑ Issues raised by others:
 - archiving the audio within existing student records.
 - reviewing the feedback quickly prior to seeing a student could be problematic
-

Online Networking & Digital Footprints

Linked ®





You  Broadcast Yourself™
UK | English





The Finalists

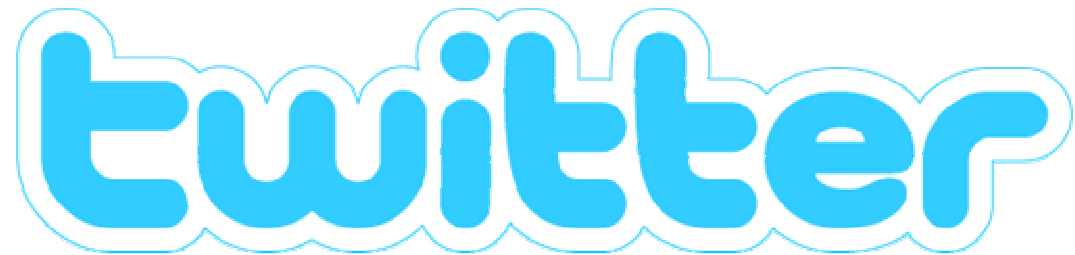
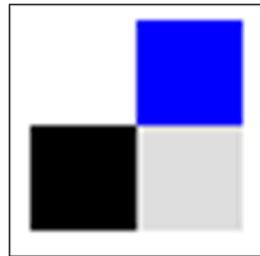
A blog following LSE students

5 Responses to "On seemingly unattainable dream jobs..."

Tom Says:

February 4th, 2009 at 4:57 pm

Inspirational! I will definitely keep my hopes up! Go job hunting!



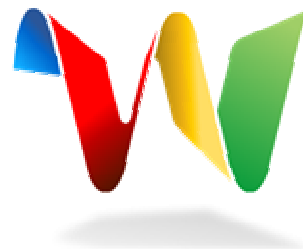
Customer Reviews

amazon.co.uk

There are no customer reviews yet.

Create your own review

YAHOO! GROUPS



flickr



First Find Your Footprint



Google Yourself!

Then automate it...



Beware your digital footprint!

- ❑ you should approach blogging with some caution – and be careful not to ruin your career prospects

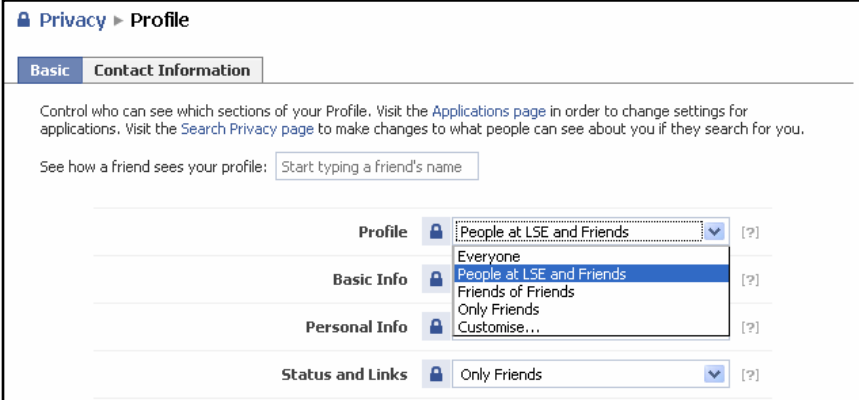
Gavin Whenman, Blogger, Diaries of UK Law Students

- ❑ We won't hold drunken pictures against you, it helps build up a picture

Director of Digital Strategies, Racepoint Group UK

Protect Your Reputation

- ❑ Keep it Private
- ❑ Do you want employers, lecturers, colleagues to see it?
- ❑ Social Networking Privacy Settings
- ❑ Professional vs Social Profiles
- ❑ Digital '*Shadow*'



The screenshot shows the Facebook 'Privacy' settings page for a profile. The 'Basic' tab is selected. The page instructs users to control who can see sections of their profile and provides links to 'Applications' and 'Search Privacy' pages. A search bar for 'See how a friend sees your profile' is present. Below, four sections are listed with their privacy settings: 'Profile' is set to 'People at LSE and Friends'; 'Basic Info' is set to 'People at LSE and Friends'; 'Personal Info' is set to 'Only Friends'; and 'Status and Links' is set to 'Only Friends'. A dropdown menu is open for the 'Basic Info' setting, showing options: 'Everyone', 'People at LSE and Friends' (selected), 'Friends of Friends', 'Only Friends', and 'Customise...'. Each setting has a lock icon and a help link '[?]'. The background of the settings area is light purple.

Section	Privacy Setting	Help
Profile	People at LSE and Friends	[?]
Basic Info	People at LSE and Friends	[?]
Personal Info	Only Friends	[?]
Status and Links	Only Friends	[?]

Taking Advantage

- Build a positive online presence
 - Where and how you can do this
 - Privacy settings
 - Linking up your image
 - Expand your network
 - Netiquette
 - Learn about job sectors & employers
 - How to keep up to date
-



The Finalists

A blog following LSE students

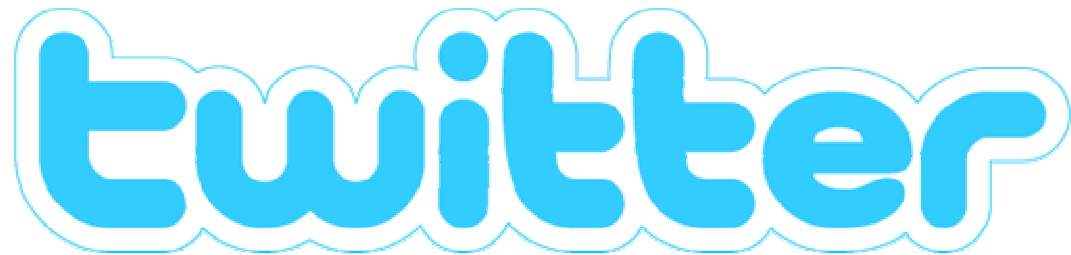
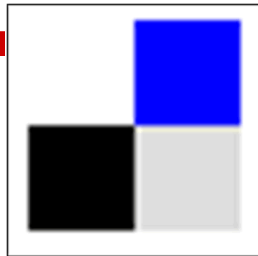
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Customer Reviews



There are no customer reviews yet.

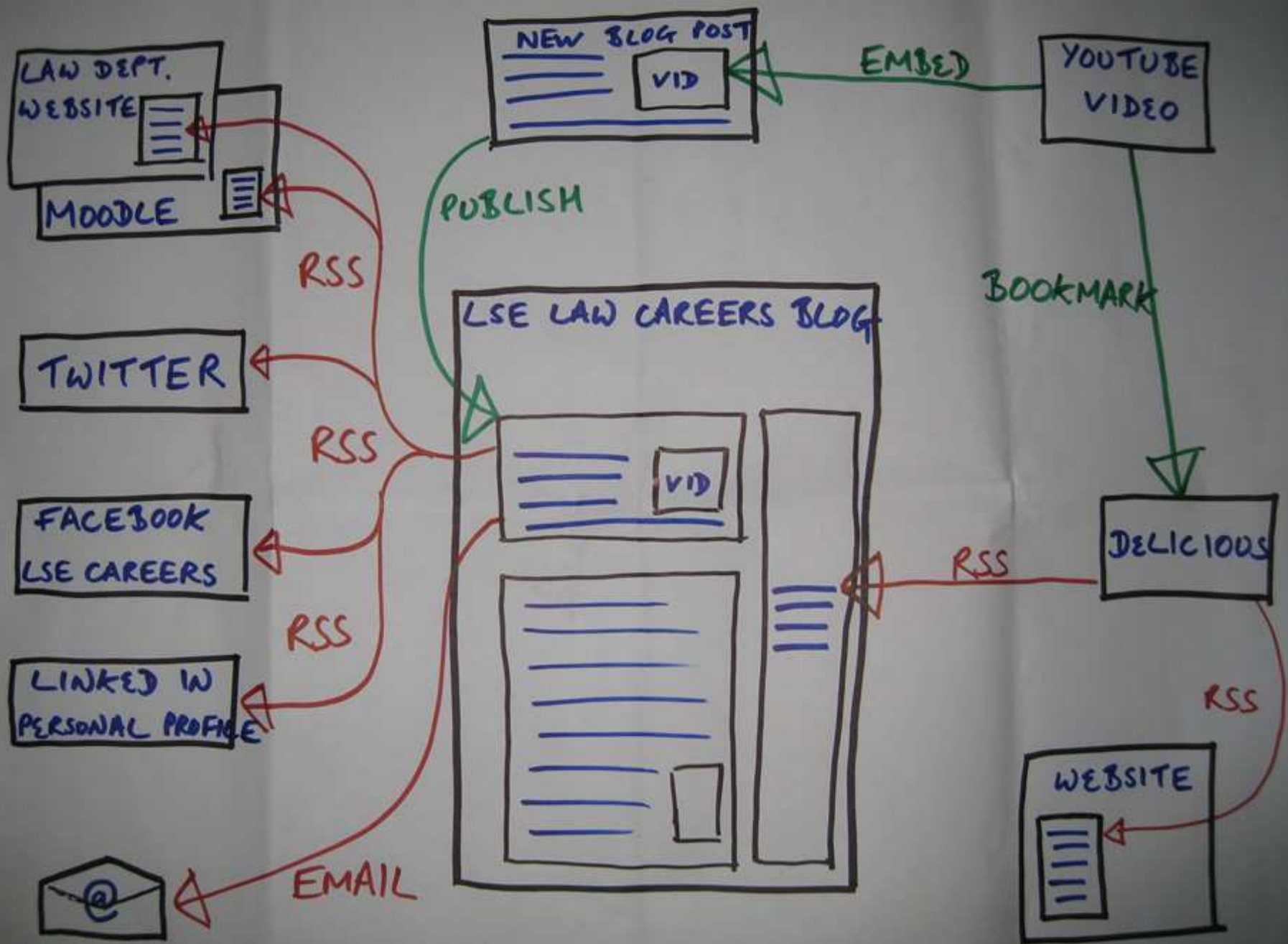
Create your own review





- Should you be advising students?
- Digital 'Footprints' & Privacy
- Beneficial uses of online profiles / networking
- Researching labour market info.
- Being net savvy is a lifelong educational process

Feeding the Web



Interview Practice

- ❑ The Interviewer
- ❑ Intervisual
- ❑ YouTube
- ❑ InterviewStream



You Tube Broadcast Yourself™
UK | English



Links...

<http://delicious.com/mattlingard/lsegci>